

VICE-PRESIDENT'S OFFICE

Department of Information Communications Technology

Communications Division

3rd Floor, Caravelle House, Manglier Street, P.O. Box 737, Victoria, Republic of Seychelles

Telefax: (248) 4225325 Telephone: (248) 4286600 E-mail: communications@ict.gov.sc



TVRO-SATELLITE DISH IMPORTATION/INSTALLATION AUTHORIZATION APPLICATION FORM

*All information fields and procedures are mandatory except when marked with **

A. PERSONAL DETAILS (In block letters):

- Surname: First Name: Title: (Mr / Mrs / Ms / Dr)
- If application is being done on behalf of client, please state company name:
- Address:
- Parcel Number: (as required by Planning Authority - Ministry of Habitat, infrastructure and Land Transport (MHILT))
- Telephone: Fixed: Mobile: Fax: * E-mail: *

B. INSTALLATION/LOGISTICS:

- Importation and Installation: Installation Only (Purchased locally):
- Exact size of dish diameter in meters (m):
- Quantity of dish: (Individuals are eligible to install only one satellite dish at their residence for personal use)
- Location of dish:
- Installation agent in-charge:
- State whether satellite dish was previously owned by others: YES: NO: if YES indicate
- Previous owner's name:
- State whether already in possession of a satellite dish: YES: NO: if YES indicate
- Licensee number: License number: Purpose of dish:
(Not applicable for satellite dishes installed for personal use.)

C. TYPE OF SERVICE: (Please check appropriate box)

DSTV Canal + Other

- If other, please specify:

Please proceed to Page 2 to specify the purpose of the application

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D. PURPOSE OF SATELLITE DISH: (please mark appropriate box)

1. PERSONAL USE (Diameter less than or equal to 2.4m only):

If you have chosen Personal Use, proceed to E.

2. COMMERCIAL (Restaurants, Complexes, Leisure centres, etc.) (Diameter less than or equal to 2.4m only):

If you have chosen Commercial, proceed to F.

3. COMMERICAL-TOURISM

- Small Hotels (Less than 10 rooms) (Diameter less than or equal to 2.4m only):

(Or)

- Large Hotels/Tourism establishments (More than 10 rooms):

If you have chosen Commercial-Tourism, proceed to G.

4. OFFICIAL USE AT EMBASSIES/DIPLOMATIC MISSIONS:

All correspondence is to be maintained through Ministry of Foreign Affairs (MFA)

(If at residence of ambassadors, heads or deputy heads of diplomatic missions, please specify:)

If you have chosen Official Use at Embassies/Diplomatic Missions, proceed to H.

5. COMMERCIAL RETAIL OR WHOLESALE PURPOSES (Diameter less than or equal to 2.4m only):

Indicate number of satellite dishes to be imported:

- The Department may request for Importer/Retailer/Wholesaler licence issued by the Seychelles Licensing Authority.
- If previously authorised to import dishes for retail or wholesale purposes, please attach the list of clients to which dishes have been sold including:
 1. Address and contact details (telephone number) from the last imported batch; and
 2. Associated diameter of the dishes sold.
- Note that the Department may also request the list of clients to which dishes have been sold over a period of time.

Please proceed to Pages 3 & 4 for the Importation / Installation / Licensing checklist for the above options

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E. PERSONAL USE

Checklist for importation and/or installation approval

- Submit the completed form to:
 1. Department of Information Communications Technology; or
 2. Import/Export Permit Section of the Ministry of Finance, Trade Investment and Economic Planning (*not applicable for satellite dishes purchased locally*).

F. COMMERCIAL ESTABLISHMENT

Checklist for importation and/or installation approval

- Submit the completed form to:
 1. Department of Information Communications Technology; or
 2. Import/Export Permit Section of the Ministry of Finance, Trade Investment and Economic Planning (*not applicable for satellite dishes purchased locally*).
- Apply for a license at the Seychelles Licensing Authority before installation of satellite dish.
- Obtain Planning Permission from Planning Authority - Ministry of Habitat, infrastructure and Land Transport.

G. COMMERCIAL-TOURISM

≤ 2.4m Dish

Checklist for importation and/or installation approval

- Attach Tourism Establishment (Accommodation/Catering, etc.) license issued by the Seychelles Licensing Authority.
- Submit the completed form to:
 1. Department of Information Communications Technology; or
 2. Import/Export Permit Section of the Ministry of Finance, Trade Investment and Economic Planning (*not applicable for satellite dishes purchased locally*).
- Apply for a license at the Seychelles Licensing Authority before installation of satellite dish.

>2.4m Dish

Only for Large Hotels/Tourism establishments of more than 10 rooms

Checklist for importation and/or installation approval

- Attach Tourism Establishment (Accommodation/Catering, etc.) license issued by the Seychelles Licensing Authority.
- Submit the completed form to:
 1. Department of Information Communications Technology; or
 2. Import/Export Permit Section of the Ministry of Finance, Trade Investment and Economic Planning (*not applicable for satellite dishes purchased locally*).
- Views and comments of the Ministry of Environment, Energy and Climate Change will be sought by Department of Information Communications Technology and if approved, letter of approval in principle for the satellite dish will be provided by the Ministry of Environment, Energy and Climate Change.
- Apply for a license at the Seychelles Licensing Authority before installation of satellite dish.
- Obtain Planning Permission from Planning Authority - Ministry of Habitat, infrastructure and Land Transport

Please proceed to Page 4 for OFFICIAL USE AT EMBASSIES/DIPLOMATIC MISSIONS application

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H. OFFICIAL USE AT EMBASSIES/DIPLOMATIC MISSIONS

≤ 2.4m Dish

Checklist for importation and/or installation approval

- Submit the completed form to:
 1. Department of Information Communications Technology; or
 2. Import/Export Permit Section of the Ministry of Finance, Trade Investment and Economic Planning (*not applicable for satellite dishes purchased locally*).
- Apply for a license at Seychelles Licensing Authority before installation of satellite dish.

>2.4m Dish

Checklist for importation and/or installation approval

- Submit the completed form to:
 1. Department of Information Communications Technology; or
 2. Import/Export Permit Section of the Ministry of Finance, Trade Investment and Economic Planning (*not applicable for satellite dishes purchased locally*).
- Views and comments of the Ministry of Environment, Energy and Climate Change will be sought by Department of Information Communications Technology and if approved, letter of approval in principle for the satellite dish will be provided by the Ministry of Environment, Energy and Climate Change.
- Apply for a license at Seychelles Licensing Authority before installation of satellite dish.
- Obtain Planning Permission from Planning Authority - Ministry of Habitat, infrastructure and Land Transport.

I. OBLIGATIONS/CONDITIONS

- As the satellite received signal becomes stronger, a satellite dish owner will be requested to revert to a smaller dish.
- **Regular inspections** shall be conducted to **ensure compliance** with the satellite dish policy. Failure to comply may result in revoking of the license and confiscation of the dish.
- This permission does not absolve a satellite dish owner, particularly commercial-tourism establishments, from observing any copyright obligations that may be involved in the reception of programs through the satellite dish.
- A licence is required under the Broadcasting and Telecommunication Act, 2000 (Act 2 of 2000) and Licences Act 2010 (Act 23 of 2010) in order to possess, install and operate a satellite dish whether assembled or otherwise; specifically as per the Licences (Broadcasting and Telecommunication) (Amendment) Regulations, 2014.
- An applicant must apply for a license at the Seychelles Licensing Authority before the Department of Information Communications Technology grants authorization for the importation and/or installation of the satellite dish.

J. NOTES

- An applicant requesting for installation of a satellite dish for personal/residential use is not required to apply for a licence at the Seychelles Licensing Authority.
- The Department may request additional information not requested in this form for further processing of the application.

I hereby state that all information provided above is true to the best of my knowledge and I will abide to all the relevant procedures, obligations and conditions pertaining to the importation and installation of satellite dish.

SIGNATURE OF APPLICANT

DATE